

# DJ Mad Maxx Wedding Reception Planner

207 S State St. DuBois PA 15801

Phone: 814-603-0926

E-mail: max@djmamaxx.com

On the web: www.djmamaxx.com

**The Reception Planner:** Please read everything carefully. If you have any questions please call *DJ MAD MAXX* prior to your reception. Please return a copy of this planner to *DJ Mad Maxx* 30 days prior to the reception.

Bride & Groom: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Reception Hall: \_\_\_\_\_ Wedding Date: \_\_\_\_\_  
 Number of Guests: \_\_\_\_\_ Buffet *or* Served Dinner? \_\_\_\_\_  
 Wedding Time: \_\_\_\_\_ Photographer's Name: \_\_\_\_\_  
 Guest Arrival Time: \_\_\_\_\_ Videographer's Name: \_\_\_\_\_  
 Bridal Party Arrival Time: \_\_\_\_\_ Approximate Reception End Time: \_\_\_\_\_  
 Who is giving the Blessing? \_\_\_\_\_ Uplighting Color (if applicable): \_\_\_\_\_

At the start of your reception, we will introduce the bridal party and the bride & groom.  
 Please list the names in the order they will be announced below: **Will Parents be announced? YES/NO**

PARENTS OF THE BRIDE: \_\_\_\_\_

PARENTS OF THE GROOM: \_\_\_\_\_

Please list names in the order they will be announced. Spell tough to pronounce names phonetically

Bridesmaids:	Groomsmen:

Flowergirl(s):	Ringbearer(s):
Maid / Matron of Honor: (circle one)	Best Man:

The New Mr. & Mrs. \_\_\_\_\_

