

# DJ Mad Maxx Wedding Reception Planner

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**The Reception Planner:** Please read everything carefully. If you have any questions please call *DJ MAD MAXX* prior to your reception. Please return a copy of this planner to *DJ Mad Maxx* 30 days prior to the reception.

Bride & Groom: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Reception Hall: \_\_\_\_\_ Wedding Date: \_\_\_\_\_  
 Number of Guests: \_\_\_\_\_ Buffet *or* Served Dinner? \_\_\_\_\_  
 Wedding Time: \_\_\_\_\_ Photographer's Name: \_\_\_\_\_  
 Guest Arrival Time: \_\_\_\_\_ Videographer's Name: \_\_\_\_\_  
 Bridal Party Arrival Time: \_\_\_\_\_ Approximate Reception End Time: \_\_\_\_\_  
 Who is giving the Blessing? \_\_\_\_\_ Uplighting Color (if applicable): \_\_\_\_\_

At the start of your reception, we will introduce the bridal party and the bride & groom.  
 Please list the names in the order they will be announced below: **Will Parents be announced? YES/NO**

PARENTS OF THE BRIDE: \_\_\_\_\_

PARENTS OF THE GROOM: \_\_\_\_\_

Please list names *in the order* they will be announced. **Spell tough to pronounce names phonetically**

Bridesmaids:	Groomsmen:

Flower Girl(s):	Ring Bearer(s):
Maid / Matron of Honor: (circle one)	Best Man:

The New Mr. & Mrs. \_\_\_\_\_

**Order Of Events:**  
(Please number in order)

BLESSING		TOAST	
CUT THE CAKE		DINNER	
BRIDE & GROOMS FIRST DANCE		BRIDAL PARTY DANCE	
FATHER / DAUGHTER DANCE		MOTHER / SON DANCE	
GARTER / BOUQUET TOSS		DOLLAR / SHOT DANCE	
OTHER: _____		OTHER: _____	

**SPECIAL SONG REQUESTS:**

1. \_\_\_\_\_ . First Dance
2. \_\_\_\_\_ . Father/Daughter
3. \_\_\_\_\_ . Mother/Son
4. \_\_\_\_\_ . Bridal Dance Song/Other
5. \_\_\_\_\_ . Introduction Song
6. \_\_\_\_\_ . Other Intro Songs

What style of Dinner and Cocktail Music would you prefer: \_\_\_\_\_

During the dollar dance, what is your music preference? Traditional Bridal Dance Polka / Fast Jams / Slow / Other: \_\_\_\_\_

CHECK YOUR MUSIC PREFERENCE:	TO BE PLAYED:	NOT TO BE PLAYED:
TOP 40		
Classic ROCK		
HIP HOP/ DANCE		
COUNTRY		
OLDIES (50's-60's)		
POLKA		
OTHER: _____		

MUST PLAY SONGS:	SONGS NOT TO BE PLAYED:

# Ceremony Music Page:

If you require ceremony music, fill out this page as well:

Where is the ceremony being held? \_\_\_\_\_

Is there Electric? YES / NO

Do you need a microphone? YES / NO

Ceremony Start Time: \_\_\_\_\_

Songs/Style of Pre-Ceremony Music: \_\_\_\_\_

Song(s) for Parent seating and Bridal Party: \_\_\_\_\_

Bride's Processional Song: \_\_\_\_\_

Bride & Groom Recessional Song: \_\_\_\_\_

Other song choices: \_\_\_\_\_